

**A Happy Birthday to the
April Birthdays!**



Stella Loudermilk

Linda Whitfield

Jane Iles

Anna Renfro

Beverly Sanders

Vicki McKinnon

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Day Nursery CACFP Staff Extensions

Staff Position Extension

Marsha Hearn-Lindsey, Director of Operations 226

Mindy Bennett, Director of Programs 224

Molly Manley, CACFP Coordinator 228

Larry Gist, Database Manager 249

**DAY NURSERY
HOME VIEWS**

April 2011



**REVISED TRAINING
SCHEDULE !!!!!**

Wednesday - March 23rd 6:30-8:30pm Breaking Down Serving Sizes- This training will show you how to break down components to meet the minimum serving amount. We also invite providers to share notes on items they have already configured.

Monday April 4th- 6:30-8:30pm Whole Foods- In this class we will discuss starting a garden that you and your children can reap the rewards of by having fresh fruits and vegetables at your fingertips. We will also discuss the importance and benefits of eating whole foods.

Tuesday May 3rd- 6:30- 8:30 pm Infant Feeding- In this class we will discuss proper infant feeding and the rules and guidelines of claiming infants on the CACFP program

Washing Hands Correctly

Germs can be transmitted in various ways, including;

- Touching dirty hands
- Changing dirty diapers
- Through contaminated food and water
- Through droplets released during a sneeze or cough

Good hand washing is the first line of defense against the spread of many illnesses, from the common cold to more serious illnesses such as influenza.

Here's how to scrub those germs away. Demonstrate this routine to your kids—or better yet, wash your hands together often so they learn how important this good habit is;

1. Wash your hands in warm water. Make sure the water isn't too hot for little hands.
2. Use soap and lather up for about 20 seconds. Make sure you get in between the fingers and under the nails where uninvited germs like to hang out. And don't forget the wrists!
3. Rinse and dry well with a clean towel.

Information from kidshealth.org



Minute Menu
Minute Menu
Minute Menu

PAPERWORK USERS

Please make sure you are double checking your dates at the top of your scannable forms.

Congratulations to **Champale Brown**—she turned in her paperwork first this month!

ONLINE USERS

Check your messages every time you log on. Important information is passed on to you through your access to Minute Menu.

In order to avoid the “Same Snack” disallowance, make sure that you are recording specific items you serve. If you serve “Apple Juice” and “Ritz Crackers” but only record “Juice” and “Crackers”, then serve Orange Juice and Cheese Crackers for PM Snack and record the same thing, you will get disallowed. Make sure you switch up your snacks during the day. Juice and Cheese in the mornings and fruit and milk in the afternoon.

Meals cannot be claimed for children prior to their enrollment date.

Have you read your contract? Contract Spotlight

Maintains Basic CACFP Record Keeping Forms: All records are required to be maintained in Minute Menu and/or on approved forms. All paper work must be organized and **up to date**. This includes the permanent enrollment forms, attendance sheets, the menus for children ages 1-12 years and the menus for infants, 0-11 months. **A person who is present at the time of the meal service must complete attendance sheets and meal service records either on approved forms or in Minute Menu.** For homes with less than 12 enrolled children meal participation records may be completed by the end of the day. For homes with 12 or more children enrolled meal participation record must be completed at point of service. Listed below are all items that providers and/or their staff are required to have on hand.

- Current copies of the permanent enrollment forms for all children enrolled must be accessible.
- Changes to pre-typed menus must be written in. All previously used menus must be dated with the week of service and signed.
- Infants must have up to date menus.
- Non-Discrimination posters must be posted.
- Provider must maintain on site Day Nursery's management Plan Policy and Procedures, contracts with Day Nursery and the Department of Education.